

**GRADUATE FACULTY STATUS FORM**

Upon completing this form, please save it as a PDF file and email it to the Graduate College at ([gradfac@kennesaw.edu](mailto:gradfac@kennesaw.edu)). Please include your CV when submitting application.

Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Academic Home Department: \_\_\_\_\_

College: \_\_\_\_\_

Professorial Rank (e.g., lecturer, associate professor): \_\_\_\_\_

Tenure Status (please check one):

- Tenured
- Tenure Track
- Not Tenure Track

Employment Status (please check one):

- Full-time Faculty
- Part-time Faculty

If external to KSU, Current Employer:

\_\_\_\_\_

Current Title: \_\_\_\_\_

**Section 1 Academic Preparation**

**ACADEMIC DEGREES.** Please list all academic degrees you hold by (i) type of degree (e.g., Ph.D., D.N.S.); (ii) date awarded; (iii) major or area of study (**major as shown on your transcripts, not concentration**); and (iv) awarding institution. Please begin with terminal degree(s).

Degree	Date Awarded	Major on Transcript	Institution
<i>Ex. Ph.D.</i>	<i>May 15, 2018</i>	<i>Business Admin.</i>	<i>Kennesaw State</i>

<b>Section 2</b>	<b>Graduate Faculty Responsibilities</b>
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**a) RESPONSIBILITIES REQUESTED**

**DIRECTIONS – Please select all graduate faculty responsibilities that you are requesting to be approved.**

Teach Graduate Courses	Supervise Graduate Students	Serve on Thesis and/or Dissertation Committee	Other
<i>Example: Yes</i>	<i>Yes</i>	<i>No</i>	<i>N/A</i>

**b) CANDIDATE QUALIFICATIONS – All Candidates** This section shows that the candidate has “demonstrated exceptional scholarly or creative activity, or professional experience” conveying expertise that is equivalent to the appropriate formal academic credentials required for Graduate Faculty Responsibilities.

<b>Section 3</b>	<b>For KSU Use (to be completed by Dept. Chair)</b>
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**a) PROGRAM INFORMATION**

Graduate Degree Program: \_\_\_\_\_

Department of Program: \_\_\_\_\_

College of Program: \_\_\_\_\_

**b) CANDIDATE QUALIFICATIONS – Additional information** showing the candidate has “demonstrated exceptional scholarly or creative activity, or professional experience” conveying expertise that is equivalent to the appropriate formal academic credentials required for Graduate Faculty Responsibilities.

**c) VERIFICATION OF ASSIGNMENT:**

\_\_\_\_\_  
(Department Chair Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Department Chair Signature)