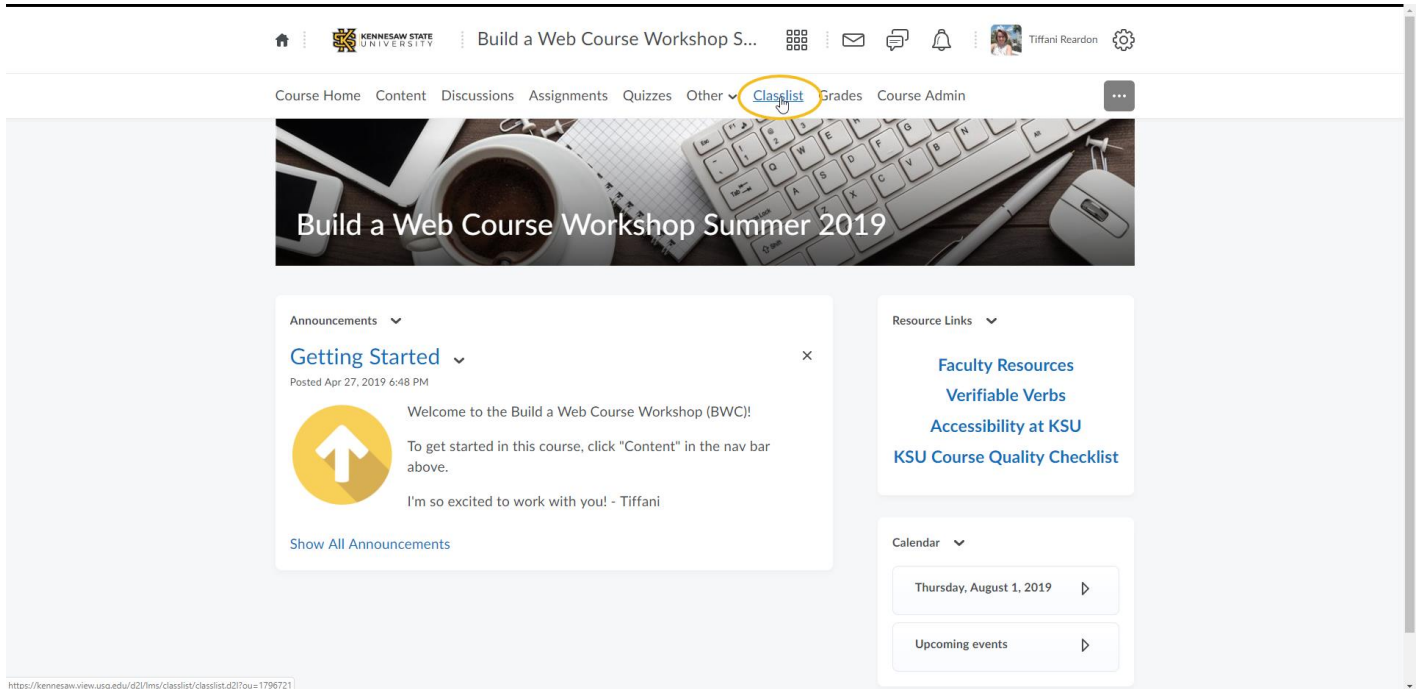
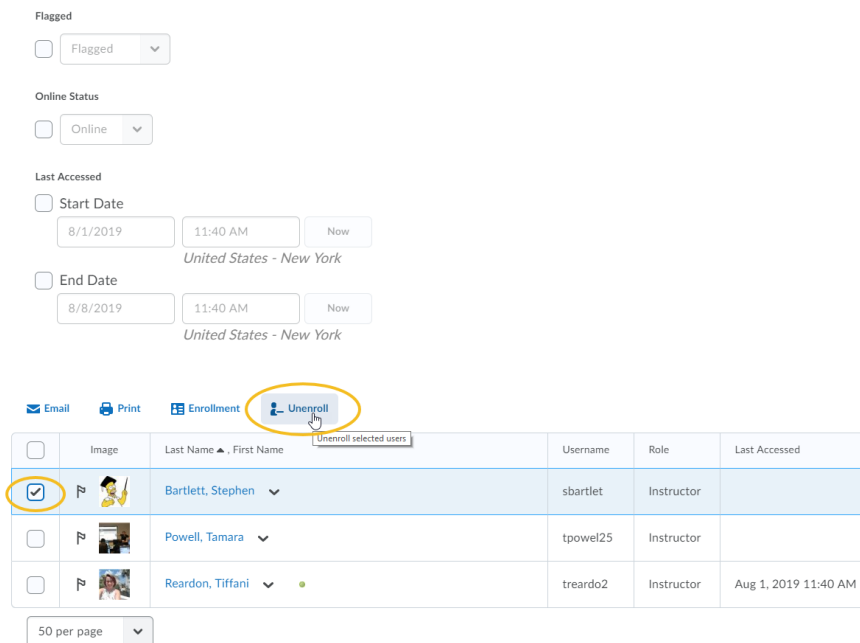


# Removing Users from a D2L Course

1. Go to your course and click “Classlist” in the navigation bar.



2. Scroll down and check the box next to the person’s name. Click “Unenroll.”



### 3. Click "Yes."

The screenshot shows a user management interface with a confirmation dialog box overlaid. The dialog box is titled "Confirmation" and contains the following text: "You have selected to unenroll one or more users." and "Confirm you want to unenroll the selected users." Below the text are two buttons: "Yes" and "No". The "Yes" button is highlighted with a red circle and a mouse cursor, indicating it should be clicked.

The background interface includes the following elements:

- Flags:** A dropdown menu set to "Flagged".
- Online Status:** A dropdown menu set to "Online".
- Last Accessed:** A section with "Start Date" and "End Date" filters. The "Start Date" is set to 8/1/2019 and the "End Date" is set to 8/8/2019. The time range is from 11:40 AM to Now. The location is "United States - New York".
- Actions:** Buttons for "Email", "Print", "Enrollment", and "Unenroll".
- Table:** A table with columns: "Image", "Last Name, First Name", "Username", "Role", and "Last Accessed". The table contains three rows of user data.
- Page Size:** A dropdown menu set to "50 per page".

<input type="checkbox"/>	Image	Last Name, First Name	Username	Role	Last Accessed
<input checked="" type="checkbox"/>		Bartlett, Stephen	sbartlet	Instructor	
<input type="checkbox"/>		Powell, Tamara	tpowel25	Instructor	
<input type="checkbox"/>		Reardon, Tiffani	treardo2	Instructor	Aug 1, 2019 11:40 AM

Created by Tiffani Reardon, August 2019