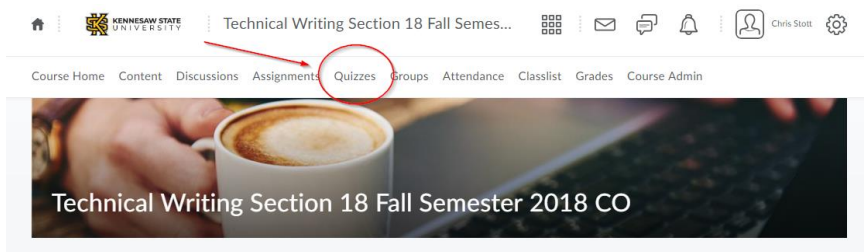
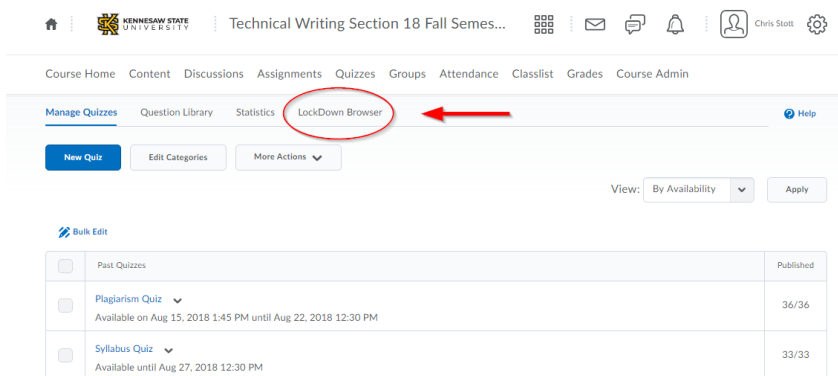


How to Use LockDown Browser for Quizzes

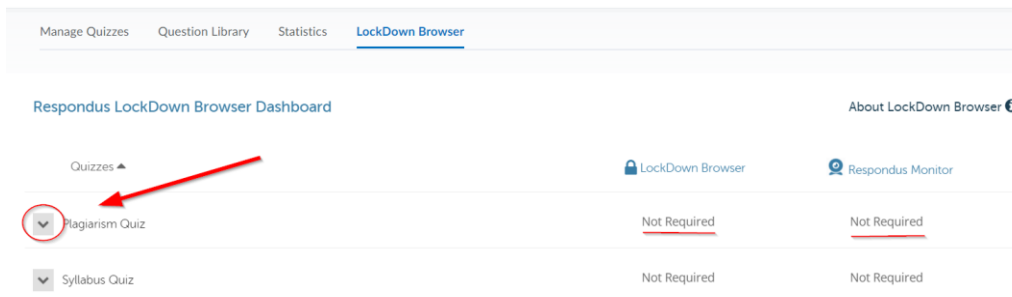
1. To begin, select **Quizzes** from the main tab



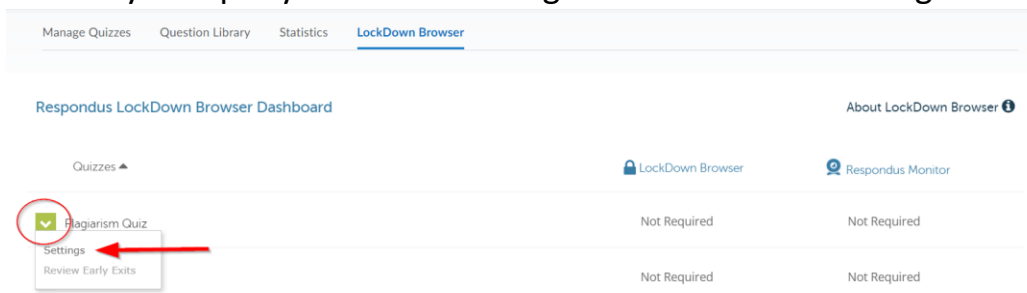
2. Then a new set of tabs will appear, and select **LockDown Browser** to the far right



3. Once you are in the LockDown Browser tab, you will see previously made quizzes. This is where you will decide which of the quizzes you want to use LockDown Browser and/or Respondus Monitor.



4. To change LockDown Browser and Respondus to required, begin by selecting the dropdown arrow by the quiz you want to change and then select settings.



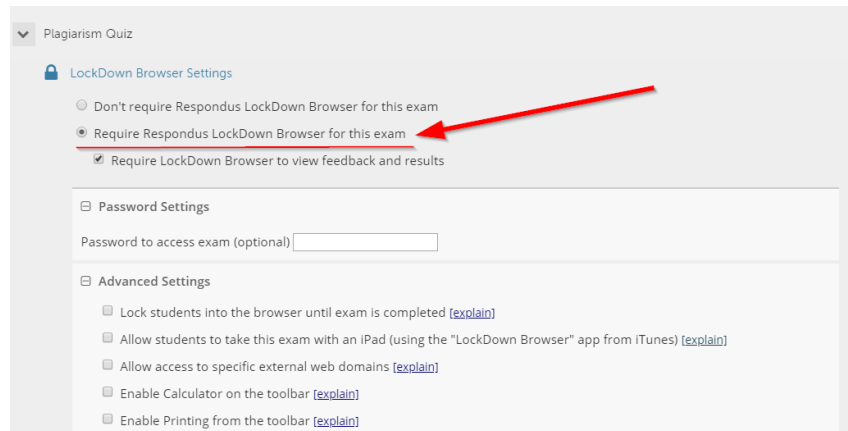
[Get help or provide feedback on LockDown Browser or Respondus Monitor](#)

5. A new window will appear. Here you will see “LockDown Browser Settings” and an option to make it required by selecting **Require Respondus LockDown Browser for this exam**. After you select **Require Respondus LockDown Browser for this exam**, other settings will appear that you can change to your liking. These options include:

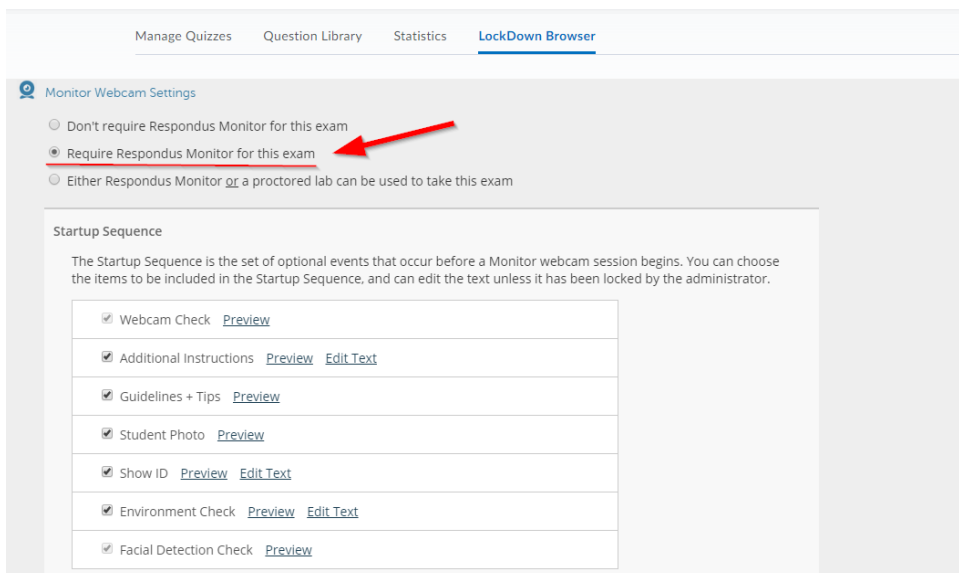
a. Password Settings: set up a password to access exam (optional).

b. Advanced Settings:

- i. Lock students into the browser until exam is submitted for grading.
- ii. Allow students to take this exam with an iPad (using LockDown Browser App).
- iii. Allow access to specific external web domains.
- iv. Enable calculator on the toolbar.
- v. Enable printing from the toolbar.



6. Once you have the settings that you want for the LockDown Browser, scroll down to the “Monitor Webcam Settings,” and select **Require Respondus Monitor for this exam**. Then a list of options under “Startup Sequence” will appear.



7. After going through your options under Startup Sequence, there will be two more tabs of settings you can change Facial Detection Options and Advanced Settings (image shows default settings). After you have made the changes you want, select **Save + Close**.

Show ID [Preview](#) [Edit Text](#)

Environment Check [Preview](#) [Edit Text](#)

Facial Detection Check [Preview](#)

Facial Detection Options

Prevent students from starting the exam if face cannot be detected during Startup Sequence. [\[explain\]](#)

Notify students **during** the exam if face cannot be detected (prompt for a fix) [\[explain\]](#)

This option will prompt students to fix an ongoing issue with facial detection, such as moving out of the camera frame. This setting is NOT recommended if students will be using a side-view camera, or if they will be referring to resources (books or notes) that will frequently result in their head being turned away from the camera.

Advanced Settings

Allow another application to use the microphone during this exam. [\[explain\]](#)

Make webcam videos additionally available for viewing on mobile devices (allow 24 hours).

Enter a demo student username for use by the instructor: [\[explain\]](#)

Save + Close Cancel

8. If you would like to have the LockDown Browser required, but **DO NOT** want the Respondus Monitor required. Return to the top of “Monitor Webcam Settings” and select **Don’t Require Respondus Monitor for this exam**. And then **Save + Close**.

Monitor Webcam Settings

Don't require Respondus Monitor for this exam

Require Respondus Monitor for this exam

Either Respondus Monitor or a proctored lab can be used to take this exam

Save + Close Cancel