Instructor: Amy Ward
Office:  SO 4005
Office hours: Tues/Thur. 4:00-4:45 pm
Office Phone: 470-578-6294
Email address: award66@kennesaw.edu

Course Communication. Please email me at award66@kennesaw.edu to discuss course related matters.

Electronic Communications. The University provides all KSU students with an “official” email account with the address “students.kennesaw.edu.” As a result of federal laws protecting educational information and other data, this is the sole email account you should use to communicate with your instructor or other University officials. Only utilize your official KSU email account or email me through D2L’s secure email feature. I will not respond to non-KSU email accounts (Example: yahoo, gmail, etc.).

Course Description:

HIST 2111: This course explores major themes in the social, cultural, political, and economic history of the peoples of North America to 1877. Topics include the intersections of cultures in colonial America, the origin and development of the American republic, the evolution of democratic ideas and institutions, western expansion, slavery, sectional conflict, and emancipation and its aftermath.

Learning Objectives:

HIST 2111 satisfies one of Kennesaw State University’s general education program requirements. It addresses the U.S. PERSPECTIVES general education learning outcome(s). The learning outcome states: Students identify the historical, political, social, or institutional developments of the United States.

Required Reading:

Attendance Policy:
At a minimum, you should log into this course weekly to review the lectures, check the course calendar for due dates and complete any open graded assignments and exams. Graded assignments are open for a limited time only. Students are solely responsible for managing their enrollment status in a class; nonattendance does not constitute a withdrawal.

Classroom Etiquette Policy:
Please observe proper behavior in the digital classroom. That includes no profanity or “flaming” of others on discussion boards.

Course Assessments/Assignments:
This course will consist of preparatory textbook readings, video viewings, lecture materials and class discussions. Each student is expected to keep up with assigned textbook readings, video viewings and lecture notes on a weekly basis.

Grades are based on three (3) video quizzes, three (3) textbook quizzes, three (3) primary source quizzes, three (3) examinations, and one (1) primary source essay assignment.

Makeup Exams and Late Assignments:
You have 24 hours (1 day) after a missed due date to notify the instructor and provide a valid, written MEDICAL or LEGAL excuse in order to get permission to take a make-up. If you fail to notify the instructor during this 24-hour time window after a missed due date, then no make-up will be offered, regardless of the excuse presented.

No make ups or late assignments will be granted for the following reasons: vacations, work or child-related conflicts, accidentally starting an exam or assignment before you intended, technology problems related to loss of internet connectivity, and computer and/or hardware malfunctions.

Extra Credit Policy: There is no extra credit in this class.

Academic Misconduct Policy:
Students committing plagiarism on the essay assignment or on the textbook quizzes will receive an automatic F (0 points) and may be referred to the Department of Student Conduct for disciplinary action. Students cheating on exams will receive an automatic F (0) points on the test and may be referred to the Department of Student Conduct for disciplinary action.
Academic dishonesty may result in a failing grade for the class.

**Grading:**

**VIDEO QUIZZES:**

There are three (3) timed unit video quizzes due by specific dates listed on the course syllabus (under the class schedule section) and also listed on the course calendar in D2L. Each video quiz is worth 5% of your final course grade.

Video quizzes consist of ten (10) multiple-choice and/or fill-in-the-blank types of questions. You have 30 minutes to complete each video quiz. Questions are drawn from the content covered in the instructional videos posted for each unit.

Please take the time to watch the instructional videos for each unit ahead of time to prepare for the video quizzes. Take notes on the major themes discussed in each video. Since most of these videos are short (5-7 minutes in duration), typically a “major theme” is something that the narrator is discussing for 30 seconds or more.

You are allowed to utilize your written notes (taken during your initial viewing of the videos) as a resource on the video quizzes.

You are **not allowed** to consult any websites, textbooks, other people or your phone while taking your video quizzes.

Students caught cheating on the video quizzes will receive an automatic F (0 points) as a grade.

Respondus with Lock Down browser is required while completing all video quizzes.

**TEXTBOOK QUIZZES:**

There are three (3) timed unit textbook quizzes due by specific dates listed on the course syllabus (under the class schedule section) and also listed on the course calendar in D2L. The Unit 1 textbook quiz is worth 5% of your final course grade. The Unit 2 and Unit 3 Textbook Quizzes are each worth 7% of your final grade.

Each textbook quiz covers your required textbook readings for that unit and consists of ten (10) short answer questions, plus one bonus (optional) question. There is a one-hour (60 minute) time limit for each textbook quiz.

Only open a textbook quiz when you have 60 minutes of uninterrupted time to devote to the task. No make-ups or repeat attempts will be granted if you get distracted and cannot finish the quiz in the allotted time period, if you accidentally start the quiz before you intended, or if you have technology, work or family-related issues.
You are only permitted to use a **printed copy** of the OpenStax textbook while completing the textbook quizzes. Please have ready a printed copy of the OpenStax textbook before beginning your textbook quizzes.

**You are not allowed to use a digital copy of the textbook, either on your phone or the computer while completing the textbook quizzes.**

Students will not be allowed to retake a textbook quiz if they have forgotten to have a printed copy of the OpenStax textbook ready before starting their quiz. Consulting notes, your phone, non-OpenStax textbooks, other websites or another person will result in an automatic F (0 points) as a grade.

Students committing plagiarism will receive an automatic F (0 points) on the textbook quizzes and may be referred to the Department of Student Conduct for disciplinary action.

Respondus with Lock Down browser is required while completing all textbook quizzes.

**PRIMARY SOURCE QUIZZES:**

There are three (3) timed primary source reading quizzes due by specific dates listed on the course syllabus (under the class schedule section) and also listed on the course calendar in D2L. Each primary source reading quiz is worth 3% of your final course grade.

Each primary source reading quiz will consist of ten (10) multiple choice questions about two (2) textual and/or visual sources you must analyze. You will be provided access to these primary sources ahead of time so that you can review and analyze them before beginning the quiz itself.

Each primary source quiz has a 20-minute time limit. Only open the quiz when you have 20 minutes of uninterrupted time to devote to the task. No make-ups or repeat attempts will be granted if you get distracted and cannot finish the quiz in the allotted time period, if you accidentally start the quiz before you intended, or if you have technology, work or family-related issues.

You are allowed to use a printed copy of the primary sources that you’ve been provided while completing the primary source quizzes.

**You are not allowed to consult any websites or on line resources, your textbook, phone or other people while completing the primary source quizzes.**

**EXAMS:**

There are three (3) timed unit examinations designated on the course syllabus (under the class schedule section) and also listed on the course calendar in D2L. Each unit exam is worth 15% of your final course grade.
Each exam will cover the lecture notes (PowerPoint slides and instructor-narrated videos) for that unit. Each exam consists of 40 multiple-choice questions. There is a one-hour (60 minute) time limit for each exam.

Only open your exam when you have 60 minutes of uninterrupted time to devote to the task. No make-ups or repeat attempts will be granted if you get distracted and cannot finish the exam in the allotted time period, if you accidentally start the exam before you intended, or if you have technology, work or family-related issues.

**No phones, on line sources, textbooks, printed notes or other people’s assistance are allowed on exams. Cheating will result in an automatic F (0 points) as a grade.**

Respondus with Lock Down browser is required while completing all unit exams.

**PRIMARY SOURCE ESSAY ASSIGNMENT:**

There is one (1) essay assignment due by the date listed on the course syllabus (under the class schedule section) and also listed on the course calendar in D2L. This assignment constitutes 12% of your final grade. You can find directions for the primary source essay assignment and a copy of the source material in the Unit 3 Material folders under the “Graded Assignments” sub-folder.

This assignment will open **October 31, 2019 and is due November 30, 2019 by 4:00 pm.** No late submissions will be accepted for any reason. All late papers will receive an automatic zero (0) starting at 4:01 pm November 30, 2019.

You can locate the essay assignment directions in the Unit 3 Materials folder under the “Graded Assignments” sub-folder.

You will submit your essay through D2L’s feature known as Turnitin. To submit your essay, click on the “Assignments” navigation link at the top of the course home page. Then, click on the “Primary Source Essay Assignment” link and follow the directions to upload your essay file.

**NOTE:** Pay attention to the list of acceptable file types provided along with the assignment instructions in D2L. For example, .pdf files are not accepted by Turnitin. Students submitting non-valid essay files will receive an automatic grade of zero (0), with no chance for resubmission.

I will not accept or grade essay submissions sent via email.

**Grade Calculations**

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>Unit 1 Video Quiz</td>
<td>5%</td>
</tr>
<tr>
<td>Unit 2 Video Quiz</td>
<td>5%</td>
</tr>
<tr>
<td>Unit 3 Video Quiz</td>
<td>5%</td>
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</tbody>
</table>
Unit 1 Textbook Quiz 5%
Unit 2 Textbook Quiz 7%
Unit 3 Textbook Quiz 7%
Unit 1 Primary Source Quiz 3%
Unit 2 Primary Source Quiz 3%
Unit 3 Primary Source Quiz 3%

Primary Source Essay Assignment 12%
Unit 1 Exam 15%
Unit 2 Exam 15%
Unit 3 Exam 15%

Total: 100%

Grading Scale
Students are evaluated on the following scale:
   A - (points or percentage)
   B - (points or percentage)
   C - (points or percentage)
   D - (points or percentage)
   F - (points or percentage)

I—Indicates an incomplete grade for the course and will be awarded only when the student has done satisfactory work up to the last two weeks of the semester, but for nonacademic reasons beyond his/her control is unable to meet the full requirements of the course. Incomplete grades are only valid after submission of the Incomplete Grade form (signed by both the instructor and student) to the Department Chair’s office.

Academic Integrity Statement Every KSU student is responsible for upholding the provisions of the Student Code of Conduct, as published in the Undergraduate and Graduate Catalogs. Section 5. C of the Student Code of Conduct addresses the university’s policy on academic honesty, including provisions regarding plagiarism and cheating, unauthorized access to university materials, misrepresentation/falsification of university records or academic work, malicious removal, retention, or destruction of library materials, malicious/intentional misuse of computer facilities and/or services, and misuse of student identification cards. Incidents of alleged academic misconduct will be handled through the established procedures of the Department of Student Conduct and Academic Integrity (SCAI), which includes either an “informal” resolution by a faculty member, resulting in a grade adjustment, or a formal hearing procedure, which may subject a student to the Code of Conduct’s minimum one semester suspension requirement. See also https://web.kennesaw.edu/scai/content/ksu-student-code-conduct.

Students committing plagiarism will receive an automatic F (0 points) on the essay assignment and may be referred to the Department of Student Conduct for disciplinary action.
Examples of Plagiarism Avoidance websites:
http://plagiarism.org/
http://www.indiana.edu/~wts/pamphlets/plagiarism.shtml

ADA Compliance:

Students with qualifying disabilities under the Americans with Disabilities Act (ADA) and/or Section 504 of the Rehabilitation Act who require “reasonable accommodation(s)” to complete the course may request those from Department of Student Success Services. Students requiring such accommodations are required to work with the University’s Department of Student Success Services rather than engaging in this discussion with individual faculty members or academic departments. If, after reviewing the course syllabus, a student anticipates or should have anticipated a need for accommodation, he or she must submit documentation requesting an accommodation and permitting time for a determination prior to submitting assignments or taking course quizzes or exams. Students may not request retroactive accommodation for needs that were or should have been foreseeable. Students should contact the office as soon as possible in the term for which they are seeking accommodations. For more information please visit their website, sss.kennesaw.edu/sds.

Contact information is as follows:
SDS Email: sds@kennesaw.edu
Primary number for Kennesaw campus: 470-578-2666
Primary number for Marietta campus: 678-915-7244

Course Schedule:

Withdraw Deadline: The last day to withdraw without academic penalty is Wednesday October 9, 2019.

Final Exam: Your last graded exercise will be the on line Unit 3 Examination, which will open starting at 4:00 pm October 31 and will close at 4:00 pm December 10.

Tentative Schedule of Topics:                      Readings & Assignments

<table>
<thead>
<tr>
<th>Week 1 – Aug. 19-24</th>
<th>Unit 1 Materials to study for the Unit 1 Exam</th>
<th>Study Lectures 1-6 Study Textbook Chapters 1-4</th>
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<tbody>
<tr>
<td></td>
<td>The First Americans</td>
<td>Lecture 1 Chapter 1</td>
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<tr>
<td>Week 2 – Aug. 25-31</td>
<td>European Exploration</td>
<td>Lectures 2, 3 Chapters 2, 3</td>
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<td>Week 3 – Sep. 1-7</td>
<td>English Settlement</td>
<td>Lectures 3, 4 Chapters 3, 4</td>
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<tr>
<td>Week 4 – Sep. 8-14</td>
<td>Colonial Expansion</td>
<td>Lectures 4, 5 Chapters 3, 4</td>
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<tr>
<td>Week 5 – Sep. 15-21</td>
<td>Labor Systems &amp; Religious Change</td>
<td>Lectures 5, 6 Chapters 3, 4</td>
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<tr>
<td>Week 6 – Sep. 22-28</td>
<td><strong>All Unit 1 Graded Assignments Due by Thursday September 26 at 4:00 pm. No time extensions granted for any reason</strong></td>
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<td></td>
<td><strong>Unit 2 Materials unlocked Thursday September 26 at 4:00 pm.</strong></td>
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<td></td>
<td><strong>Unit 2 Materials Unlocked by 4:00 pm September 26</strong></td>
<td><strong>Unit 2 Materials to study for the Unit 2 Exam</strong></td>
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<td>Study Lectures 7-13 Study Textbook Chapters 5-9, section 11.1 on Lewis and Clark</td>
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<td><strong>Week 7 – Sep. 29-Oct. 5</strong></td>
<td>Resistance/War of Independence</td>
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<td>Lectures 7, 8, 9 Chapters 5, 6</td>
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<td><strong>Week 8 – Oct. 6-12</strong></td>
<td>Early Republic</td>
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<td><em>Last day to withdraw from class without penalty – Oct. 9</em></td>
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<td><strong>Week 9 – Oct. 13-19</strong></td>
<td>Constitutional Challenges</td>
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<td>Lecture 11 Chapter 7</td>
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<td><strong>Week 10 – Oct. 20-26</strong></td>
<td>National Expansion</td>
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<td>Lecture 12 Chapter 7, 8 – section 11.1 on Lewis &amp; Clark</td>
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<tr>
<td>Week 11 – Oct. 27-Nov. 2</td>
<td>War of 1812</td>
<td>Lecture 13 Chapter 8</td>
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<tr>
<td><strong>All Unit 2 Graded Assignments Due by October 31 at 4:00 pm. No time extensions granted for any reason.</strong></td>
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<tr>
<td><strong>Unit 3 Materials unlocked by October 31 at 4:00 pm.</strong></td>
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<tr>
<td><em>Begin work on your Primary Source Essay Assignment – due November 30, 2019 at 4:00 pm - look in the Unit 3 Materials folder under the “Graded Assignments” sub-folder to find the directions</em></td>
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<tr>
<th>Week 12 – Nov. 3-9</th>
<th>Expansion and Industrial Growth</th>
<th>Lecture 14 Chapter 9</th>
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<tbody>
<tr>
<td><strong>Unit 3 Materials unlocked October 31 at 4:00 pm.</strong></td>
<td><strong>Unit 3 Materials to study for the Unit 3 Exam</strong></td>
<td><strong>Study Lectures 14-20 Study Textbook Chapters 9-16</strong></td>
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<tr>
<th>Week 13 – Nov. 10-16</th>
<th>Jacksonian Era</th>
<th>Lecture 15 Chapter 10</th>
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<tr>
<td><strong>Week 14 – Nov. 17-23</strong></td>
<td><strong>Antebellum America</strong></td>
<td>Lectures 16, 17 Chapters 11-13</td>
</tr>
<tr>
<td><strong>Week 15 – Nov. 24-30</strong></td>
<td><strong>March to War</strong></td>
<td><strong>Primary Source Essay Assignment Due – November 30 by 4:00pm. No late submissions accepted</strong></td>
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<tr>
<td>Week 16 – Dec. 1-7</td>
<td>Civil War, Reconstruction</td>
<td>Lectures 19, 20, Textbook Chapters 15, 16</td>
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<tr>
<td>Week 17 – Dec. 8-14</td>
<td><strong>All Unit 3 Materials Due by December 10 at 4:00 pm. No time extensions granted for any reason.</strong></td>
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**Additional Information About the Course:**

**Availability of Course Materials:** This course is divided into three parts (Unit 1, Unit 2 and Unit 3). You are only able to submit work/complete quizzes, etc. for **one unit at a time**. You cannot work ahead, in other words. The due date for the previous unit’s assignments is the same day the next unit’s worth of material will be unlocked. See explanation below:

For instance, all Unit 1 materials are open from the first day of fall classes until the first due date. The first due date for all your Unit 1 Graded Assignments is September 26, 2019 at 4:00 pm. No time extensions will be granted for any reason.

The same date and time your Unit 1 materials are due (September 26, 2019 by 4:00 pm), your Unit 2 Materials will be unlocked. You can then begin studying the Unit 2 Materials and completing the related graded assignments up until the next due date.

The next due date for all Unit 2 Graded Assignments is October 31, 2019 at 4:00 pm. No time extensions will be granted for any reason.

The same date and time (October 31, 2019 by 4:00 pm) your Unit 2 Graded Assignments are due, your Unit 3 Materials (including your Primary Source Essay Assignment) will be unlocked. You can then begin studying the Unit 3 Materials and completing the related graded assignments.

**Required Course Materials:** A printed copy of the OpenStax U.S. history textbook, reliable internet and computer access, working webcam, pen, paper & note taking materials

**D2L Access:** In your Desire2Learn (D2L) account you will find three (3) unit folders with instructional videos, Lecture Notes (Power Point Slides with instructor voice-over narration), scheduled exams, assignments, instructions and other vital materials that will help you succeed in the course. It is the student’s responsibility to keep up with and meet due dates in the course. Consult the course calendar in D2L to see these due dates.
Writing Assistance: The KSU Writing Center is an important resource available to you free of charge. The location of the Writing Center is in the English Building – Room 242. Fall and Spring semester hours: Monday-Thursday 9-8, Friday 9-1, and Sunday 1-5. Consult their website at http://kennesaw.edu/writingcenter/ for more information on services offered.

Course Content Disclaimer: In this course, students may be required to read about and discuss controversial topics on issues of violence, sexuality, politics, religion, racism, etc. Course materials are selected for their scientific, historical, stylistic, and cultural relevance, and are meant to be examined within the context of intellectual inquiry characteristic of learning at the college level. As such, this content will always be dealt with in a mature, honest, and constructive manner. By continuing in this course, you are agreeing to be held academically accountable for all required materials in the syllabus, regardless of their potentially sensitive nature.

Practice Quizzes: I have provided practice quizzes in the unit folders in D2L. These are non-graded, optional, multiple-choice quizzes that you can take as many times as you’d like while preparing for the unit exams. These quizzes are not used to calculate any part of your final course average. They are for practice purposes only.

HOW TO SUCCEED IN THIS COURSE – FAQ

Q: What should I do first?
A: Watch the course tutorial video to get a sense for how the class is mapped out into three different unit segments. The course tutorial video will also show you how to locate important resources you’ll need to complete the class.

Q: There seem to be so many dates, names and events to memorize. How do I know what to study?
A: There are many relevant facts that require memorization in this course. There’s no getting around it. But I am also interested in students understanding the broader social, religious, economic or political themes in history. For example, I want students to understand the reasons behind why the Revolutionary War broke out instead of simply memorizing a list of battles or military commanders. This means that the “how’s” and “why’s” of history are just as important as the “who’s” or “when’s”.

With this in mind, your textbook will be an extremely useful resource, providing a great deal of context and background information that will help explain many of these broader themes. But don’t drown in all the details (names, dates, etc.) Instead, utilize your textbook as an aid to help you understand the broader context of the themes covered in the lecture notes (PowerPoint slides with instructor narration voice-over) and to help you prepare for the textbook quizzes.

Q: How do I study for the unit exams?
A: When it comes time to studying for the unit exams look closely at the lecture notes (PowerPoint slides with narration) and listen to the recorded lectures. In particular, focus on memorizing the lecture terms (second slide in each set) and their associated definitions. Think of those as key terms that you will see on the exams.

Q: How do I study for the video quizzes?
A: When you’re preparing for the video quizzes, watch the instructional videos for that unit (posted in the Graded Assignments sub-folder for that unit). Take notes on the major themes from those videos. You can use those written notes while taking the video quizzes. Since most of the videos are short in duration, a “major theme” to record and study will be something that the narrator is discussing for 30 seconds or more.

You will have 30 minutes to complete the 10 multiple-choice and/or fill-in-the-blank type questions on each video quiz.

Q: How do I study for the textbook quizzes?
A: When it comes time for the textbook quizzes, make sure you have completed your textbook readings, paying particular attention to the study themes/questions I’ve provided in the file “Textbook Readings”. These study questions for the textbook will direct you to the most important themes that you need to review to prepare for the textbook quizzes.

Q: What are the primary source reading quizzes?
A: The Primary Source reading quizzes will ask you ten (10) multiple choice questions about two (2) text and/or visual primary sources that you will have to analyze. You will have only 20 minutes to complete the quiz once you click on it.

Study the two primary sources provided to you ahead of time before beginning the quiz. That way, you can analyze the passages and/or visual images and familiarize yourself with who the authors are, what their main points are, and what message they are trying to convey.

Q: How much time do I need to devote to studying each week?
A: You are required to complete readings from your textbook each week (the specific chapters, page numbers, etc. can be found on the course syllabus). Plan to devote at least 2-4 hours a week to these.

There are also lecture notes (PowerPoint slides with narration) posted as well for each week of the semester. Reviewing these notes, listening to the recorded lectures and studying the lecture terms will require about 2-3 hours each week.

Finally, there are instructional videos posted in the Unit Materials folder (look in the “Graded Assignments” sub-folder). Devote some time to watching these videos and taking notes on the major points in them. Content in the video quizzes comes directly from this information. Viewing these videos and taking notes should require about 1-2 hours a week to complete.
Q: How do I find the primary source essay assignment?
A: There are two ways:

1) You can look under the Unit 3 Materials folder. Then, click on the Unit 3 Graded Assignments sub-folder.
2) You can click on the “Assignments” navigation link at the top of the course home page

Q: How do I find my textbook quizzes, exams, video quizzes and primary source quizzes?
A: There are two ways:

1) You can look under the Unit Materials folder (Unit 1, Unit 2 or Unit 3). Then, click on the Unit Graded Assignment sub-folder.
2) You can click on the “Quizzes” navigation link at the top of the course home page

Also, keep checking the course calendar and/or course syllabus for recommended due dates for each assignment or exam. On the syllabus, for example, the entire course is broken down week by week to help you plan exactly what you need to be studying, reviewing and completing.

Q: What are the textbook quizzes like?
A: Textbook quizzes are graded exercises that typically consist of 10 short answer questions (and 1 bonus question) that will require a 2-3 sentence answer. The questions are based on your textbook readings.

To help you prepare for the unit textbook quizzes, review the study questions I have provided for you in the Unit Materials folders. Then, click on the “Graded Assignments” sub-folder. There, you’ll open the folder “Textbook Readings & Textbook Quiz”.

You are allowed to use a printed (not digital) copy of the OpenStax U.S. history textbook to answer these questions, unlike exams. Make sure that you have a printed copy of the OpenStax textbook with you before opening a textbook quiz so you can review the book while completing your work.

NOTE: You cannot preview the questions ahead of time. Instead, once you open a textbook quiz the clock begins ticking and you will have one (1) hour to complete the assignment.

You will not be granted a retake if you mistakenly open a textbook quiz before you are ready to complete it. You will not be granted a retake if you forget to have a printed copy of the OpenStax U.S. history textbook with you while taking your textbook quiz.

Please provide as much relevant information as possible when answering these questions. Give me LOTS of details, please. Your grade depends on it. I can’t grade what I can’t see. Err on the side of giving me too much information, in other words, rather than too little.
**Q: What is the format of the exams?**

**A: The format of the exams is multiple choice, typically 40 questions in length. All exams are closed book, closed note exercises. You will have one (1) hour to complete exams online.**

**NOTE:** You cannot preview the questions ahead of time. Instead, once you open the exam the clock begins ticking and you will have one (1) hour to complete the test.

You will not be granted a retake if you mistakenly open an exam before you are ready to complete it. No books, phones, web searches, notes or assistance from other people are allowed during exams.

**Q: How long are the assignments and exams enabled so that I can access and complete them?**

**A: This course is divided into three parts (Unit 1, Unit 2 and Unit 3). You are only able to submit work/complete quizzes, etc. for one unit at a time. You cannot work ahead, in other words.**

All Unit 1 materials, for instance, are open from the first day of fall classes until the first due date. The first due date for all your Unit 1 Graded Assignments is September 26, 2019 at 4:00 pm. No time extensions will be granted for any reason.

The same date and time your Unit 1 materials are due (September 26, 2019 by 4:00 pm), your Unit 2 Materials will be unlocked. You can then begin studying the Unit 2 Materials and completing the related graded assignments up until the next due date.

The next due date for all Unit 2 Graded Assignments is October 31, 2019 at 4:00 pm. No time extensions will be granted for any reason.

The same date and time (October 31, 2019 by 4:00 pm) your Unit 2 Graded Assignments are due, your Unit 3 Materials (including your Primary Source Essay Assignment) will be unlocked. You can then begin studying the Unit 3 Materials and completing the related graded assignments.

All your Unit 3 Graded Assignments (with the exception of the Primary Source Essay Assignment) are due by December 10, 2019 at 4:00 pm. No time extensions will be granted for any reason.

Your Primary Source Essay Assignment is due November 30, 2019 by 4:00 pm. No late submissions accepted for any reason.

**Q: What is the Primary Source Essay Assignment?**

**A: You will be writing a 1 ½ to 2-page paper based on your analysis of a primary source document, which is provided to you in the assignment instructions. The assignment will be open for you to begin by October 31, 2019 at 4:00 pm (when your Unit 3 Materials are unlocked).**
It is due November 30, 2019 by 4:00 pm. No late submissions will be accepted for any reason. All late papers will receive an automatic zero (0) starting at 4:01 pm November 30, 2019.

After October 31, you will be able to see the essay assignment directions in the Unit 3 Materials folder – then click on the “Graded Assignments” sub-folder. Or, you can locate it by clicking on the “Assignments” navigation link at the top of the course home page in D2L.

Q: How do I submit my Primary Source Essay Assignment?
A: You will submit your essay through D2L’s feature known as Turnitin. To submit your essay, click on the “Assignments” navigation link at the top of the course home page. Then, click on the “Primary Source Essay Assignment” link and follow the directions to upload your essay file.

IMPORTANT NOTE: Pay attention to the list of acceptable file types provided along with the assignment instructions in D2L. For example, .pdf files are not accepted by Turnitin. Students submitting non-valid essay files will receive an automatic grade of zero (0) with no chance of resubmission.

I will not accept or grade essay submissions sent via email. Emailed essays will receive an automatic grade of zero (0) with no chance of resubmission.