

REPEAT RESTRICTION OVERRIDE REQUEST

Department of History and Philosophy

Please complete, print and submit this form, in person, to the Department of History and Philosophy main office. The office is located on the 4th floor of the Social Sciences Building, Suite #4120.

In order for approval to be considered, you must speak with either the Department Chair or Assistant Chair.

student name: _____

KSU ID #: _____

According to the KSU Undergraduate catalog:

Effective Spring 2012, after taking or attempting an undergraduate course for the second time, students will not be allowed to re-enroll in that class without the permission of the department chair or his/her designee. It is the sole discretion of the department chair/designee to decide if and when a student will be allowed to enroll in a class that they have taken/attempted twice. There is no obligation on the part of the chair to allow a student to enroll in a course after the student's second attempt to take the course. This limitation is in place regardless of previous grades including grades of "W or "WF."

I request a waiver of the repeat restriction for _____
(course number)

(academic term)

I understand that the History and Philosophy Department will grant this waiver once and once only.

student signature: _____

date: _____