

## **Title: CHSS OUTSTANDING ENGAGEMENT AWARD**

**Purpose:** The Outstanding Engagement award serves as recognition for engagement at the local, regional, national, or international level. The award honors a faculty member who has demonstrated a commitment to and leadership in advancing the College and University's commitment to engagement. The award recognizes exemplary contributions that reflect commitment to engagement with the external community or effectiveness as teacher or researcher in the area of engagement.

**Eligibility:** The nomination pool for this award will be comprised of the faculty members who were chosen that year for their department-level Outstanding Engagement Award. Self-nominations and/or peer nominations are encouraged at the department level. Only one nominee per department is permitted for consideration for the college-level award in a given year. Any full-time permanent faculty member with a minimum of two consecutive years under contract at KSU is eligible to apply for this award at the department level. The award recipient must be under contract at KSU when the award is presented. College award winners are eligible to reapply once every five years.

**Recognition:** A plaque and a one-course workload adjustment to be taken the following fall or spring as determined by the awardee in conversation with her/his department chair(s).

**Number and Frequency of Awards:** One award may be presented annually. However, if there is a lack of outstanding candidates, an award may not be granted.

**Award Criteria:** The candidate must demonstrate a sustained record of engagement at the local, regional, national, or international level. Factors to be considered will also include the significance, impact, and originality of engagement activities and the promise of future accomplishments.

### **Application Procedures:**

- A cover page that includes the nominee's name, rank, department(s), and the award for which the materials are forwarded;
- A 3-5 page summary statement by the nominee (1 inch margins; 12-point Times New Roman font) highlighting her/his engagement activities in relation to the award criteria with emphasis given to more recent accomplishments;
- A current curriculum vita;
- A maximum of three letters in support of the nomination;
- All materials must be compiled into a single pdf document. The title of the document should be in the following format: "CHSS Engagement Award\_LastNameFirstInitial\_Department." The document should be sent to the chair of the candidate's Department Awards Committee.
- Given that nominations may be reviewed electronically, candidates should ensure that their nomination document does not contain non-public proprietary or confidential information (e.g., Home address; Social security number), as specified by KSU's Data Security Policy ([https://policy.kennesaw.edu/sites/web.kennesaw.edu/policy/files/datasecuritypolicy\\_11212016.pdf](https://policy.kennesaw.edu/sites/web.kennesaw.edu/policy/files/datasecuritypolicy_11212016.pdf))

**Application Deadlines:** Candidates' nominations are due to their Department Awards Committee by February 1<sup>st</sup> at 5:00pm.

**Evaluation Procedure:** The CHSS Faculty Awards Committee will evaluate applications for this award.