**CHSS Curriculum Committee**

**Minutes**

Meeting Time and Location:  **Tuesday, January 30, 2018** at 12:30-1:45 pm in SO 3020

Secretary for meeting:  \***Polly Howes\***

https://kennesaw.curriculog.com/agenda:644/form

Present: Rebecca Hill (ISD), Polly Howes (COMM), William Griffin (FL), Hakki Gurkas (HIST/PHIL), Maia Hallward (SCMPD), Chien-pin Li (Dean’s office), Nicole Martin (PSYC), Jim McCafferty (SCJ) Michelle Miles (ENGL), David Shock (POLS, chair), Jack Moran (POLS, visitor)

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

**I. Approval of Minutes** from the Jan. 16, 2018 Meeting (minutes taken by Maia Hallward)

No changes. Michelle moved to approve; Polly seconded; approved unanimously.

**II. Old Business -- None**

**III. New Business  First readings]**

A.  HIST/PHIL

1.  History B.A. - Change to Program Name, Requirements, or Policies v4.0 [Hakki Gurkas/Alice Pate]   *Program change form for two courses (HIST 4654 and HIST 4655) previously approved by CHSS CC.  The two HIST courses are being held at the Dean’s level.*

Hakki explained the need for program change and course changes for two Russian history to reflect minor title and slight change to course descriptions.

Clarified location and format of course offerings. Recommended taking out advising sheet from syllabus.

Jim moved to approve; Nicole seconded. Approved unanimously. Motion to waive second reading by Nicole; Maia seconded; approved unanimously.

B.  SGIA (formerly PSIA)

--BA International Affairs major package

1.  International Affairs, BA - Change to Program Name, Requirements, or Policies v4.0 [Jack Moran] link to proposal:  https://kennesaw.curriculog.com/proposal:7626/form

*Please note: Academic Affairs has granted permission to submit a second BA International Affairs program change form this year.*

2. POLS - 2238 - Introduction to International Political Economy - New Course v4.0 [Jack Moran/Steve Collins] <https://kennesaw.curriculog.com/proposal:7627/form>

Jack Moran explained the need for the new course, POLS 2238, Intro to International Political Economy, as required course for IA majors to ensure that all majors take at least two economics classes before graduation. This course is being converted by Steve Collins from the current POLS 4438. (ECON 2100 could not be listed with IA’s area F and could not be required.) Jack said he would be in contact with Economics department.

Several suggestions were made: Change course description to a complete sentence; update syllabus to reflect revised course description; bullet point the learning objectives in syllabus and make sure they are the same as Curriculog; remove POLS 4438 mention and change the semester in syllabus.

Nicole moved to approve program change and course proposal (with suggested changes); Maya seconded; approved unanimously. Bill moved to waive second reading; Michelle seconded; approved unanimously.

**IV.  Other:**

Chien-Pin suggested delaying submission of Curriculog changes for new SCMPD course prefixes to later in the year (too late for this year’s catalog).

Conflict Management is proposing a new advanced skills course, MSCM 7709, related to its dual master’s degree with the MBA program. Committee agreed to review and email vote on the proposal by email.

Discussion of CHSS CC Checklist: Polly reviewed draft list of basic items and solicited any additions and/or changes. Rebecca read draft wording on due diligence section and will provide copy to David.

**V.  Adjourn –** Meeting adjourned at 1:07 p.m.