# CHSS Curriculum Committee

# Minutes of April 25, 2017 Meeting

In Attendance:

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| ☒ Rebecca Hill (ISD) | ☒ Matthew Mitchelson (GEOG/ANTH) | ☒ Ashley Shelden (ENGL) |
| ☒ Pauline Howes (COMM) |  Kathryn Negrelli (FL) |  ☒ David Shock (POLS/IA) |
| ☒ Michael Lahey (DWMA) | ☒ Ryan Ronnenberg (HIST/PHIL) |  ☒ Linda Treiber (SOC/CJ) |
| ☒ Chien-pin Li (Dean’s Office) | ☒ Christopher Randall (PSYC) |  Sherrill Hayes (SCM) |

Absent: Kathy Negrelli (FL), Sherrill Hayes (SCM)

 Guests: Josh Azriel (COMM), Larrie Dudenhoeffer ( ENGL )

Meeting Secretary: Ashley Shelden (ENGL)

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The meeting was called to order at 12:30.

**I. Approval of Minutes** from the April 11, 2017 Meeting (minutes taken by Rebecca Hill)

The minutes from the April 11 meeting were approved unanimously with some minor changes that David Shock will revise: particularly issues pertaining to name change and prerequisite change.

**II. Old Business  [Second readings]**

A.  ISD

1.  ISD - 3100 - Research Methods - New Course v3.0 [Robbie Lieberman, Dan Paracka]

This item was pulled from the agenda and tabled.

2.   ISD - 3398 - Interdisciplinary Studies Internship - Change in Existing Course v3.0 [Heeman Kim]

ISD 3398 was unanimously approved on second reading.

3.  RELS - 1102 - Introduction to Religion - Change in Existing Course v2.0 [Thomas Pynn] --> prereq. changed to current language in 16-17 catalog.

RELS 1102 was unanimously approved on second reading.

B.  SCOM

General discussion of SCOM package: The admissions requirements were not in the catalogue, so they were copied and pasted into the proposal from the graduate catalogue. The question of whether the tuition amount should be included in Curriculog was raised in the previous meeting. It was decided that this information should be omitted from the program description as well as the $60 application fee. David Shock made these changes during the meeting on Curriculog.

1.  COM - 6690 - Topics in Integrated Global Communication - New Course v3.0 [Joshua Azriel]

2.  Integrated Global Communication, MA - Change to Program Name, Requirements, or Policies v3.0 [Joshua Azriel] -- COM 6690 added

Both SCOM proposals were unanimously approved on second reading.

C.  HIST

--HIST pre-requisite and course number changes package:

Summary: All descriptions were changed to complete sentences. Prerequisites were also changed. He also contacted all stakeholders and those affected by changes to these courses and found out from registrar that there is no difference in how we treat 3000 and 4000 level courses, so cross-listing is not an issue. The other departments will need to change the information on their websites to reflect these changes, but that is the only ramification of proposed changes to HIST course numbers.

The committee noted that for all the course descriptions that were changed, all the Curriculog entries need to have “course description change” box marked. “Justification for change” also needs to include information about the changes to descriptions: “fixed fragments,” “eliminated future tense,” etc.

All HIST proposals approved unanimously on second reading with minor changes noted above and below beneath each affected course.

1.  HIST - 2206 - Origins of Great Traditions - Change in Existing Course v3.0 [Ryan Ronnenberg]

* The first sentence of description needs to be revised to be a complete sentence.

2.  HIST - 3373 - Modern India and South Asia - Change in Existing Course v3.0 [Ryan Ronnenberg]

3.  HIST - 3382 - North Africa and Middle East in Modern Times - Change in Existing Course v3.0 [Ryan Ronnenberg]

4.  HIST - 4204 - The History of the American West - Change in Existing Course v3.0 [Ryan Ronnenberg]

5.  HIST - 4245 - Business and Economic History of the United States - Change in Existing Course v3.0 [Ryan Ronnenberg]

6.  HIST - 4251 - US Social and Cultural History - Change in Existing Course v3.0 [Ryan Ronnenberg]

* “1492” should be omitted, as well as “specifically.”

7.  HIST - 4255 - Diplomatic History of the United States - Change in Existing Course v3.0 [Ryan Ronnenberg]

8.  HIST - 4391 - Emerging Themes in African History - Change in Existing Course v3.0 [Ryan Ronnenberg]

* The incomplete sentence at beginning of the course description needs to be fixed.

9.  HIST - 4440 - Medieval Europe - Change in Existing Course v3.0 [Ryan Ronnenberg]

10.  HIST - 4490 - Special Topics in History - Change in Existing Course v3.0 [Ryan Ronnenberg]

11.  HIST - 4558 - The Holocaust - Change in Existing Course v3.0 [Ryan Ronnenberg]

12.  HIST - 4640 - Modern Ireland - Change in Existing Course v3.0 [Ryan Ronnenberg]

13. HIST - 4905 - History of the Atlantic World - Change in Existing Course v3.0 [Ryan Ronnenberg]

14.  HIST - 4911 - Themes in American Environmental History - Change in Existing Course v3.0 [Ryan Ronnenberg]

**III. New Business  [First readings]**

A.  ISD

1.  Asia Major - change [PENDING] [Rebecca Hill]

+to add ISD 3100

* Proposal tabled.

B.  PSIA

1. Certificate in Constitutional Studies - New Minor/Certificate Program v2.0 [Bill Gillespie]

Overview: There was an initial round of considering this program, but it got put on the back burner. PSIA is resuming the proposal now. Changes include a paper requirement as an outside assessment. Students will submit a paper on constitutional issue as final assessment to qualify for certificate being granted. All classes have constitutional component (not necessarily in descriptive language for the courses but rather in how they are taught. These courses do not deal with business law or international law). For students who want documentation going to law school, this certificate gives them a credential moving forward.

Questions from the Committee: What is the process for the writing requirement?

Answer: Students have to submit a paper from one of their courses; it goes to legal faculty panel; and the student receives a pass/fail assessment. The paper gets evaluated at the end of the certificate program.

Question: Do you have a sense of popularity of this certificate?

Answer: The numbers going to law school have declined, but 50 to 100 students (at different levels of their education) are expected.

The proposal was approved unanimously on first reading.

C.  INCM - School of CM

1.  International Conflict Management, Ph.D. - Change to Program Name, Requirements, or Policies v3.0 [Brandon Lundy/Joseph Bock]

Overview: There are two changes to admissions policies in these proposals, because applications were not getting through to them due to technicalities.

Proposed Changes:

1.) Applicant uploaded GRE scores will be allowed.

2.) Transcript evaluations/translations. Now they are willing to review user-uploaded transcripts so that applicants won’t have to go to the official evaluating service until **after** they have been accepted to the program.

Question: Did you get preapproval from the graduate college?

Answer: Conversations have been ongoing in order to streamline the process. Approval was granted.

The committee unanimously approved the proposal on first reading.

There was a motion to waive the second reading, which was seconded.

The committee voted unanimously to waive second reading.

D.  ENGL

-Film course package (courses and program changes) ---

Overview: 10 changes have been entered into Curriculog, but this really only constitutes 3 major changes. 3220 Studies in Film is vague description at present. Separating the course into more specific courses (3220, 3230, 3240, 3250) will help to clarify students’ transcripts as well, since students can take 3220 multiple times. The new FILM 4200 will allow for more specific focus on theory and history in different classes. Also the proposal includes offering 4200 as an option for the English major theory requirement. There is only one completely new course: FILM 3215, a new historical course, which will focus on recent developments in film history and technological changes. No new resources needed for these changes. At a minimum, with three faculty, all courses can be covered; but at least seven faculty in the department can teach film courses.

Recommendations:

* FILM 4200 “other change” box was checked. What is “other”? The prerequisite change box needs to be checked as well.
* What impact will this have on TPS courses? How will they construct their minor? Did you talk with TPS? TPS and COMM courses were part of the former minor, but they aren’t now. So, this is something to talk with TPS, FL, and COMM about.
* In “Curriculum Schema” box, there is a designation that says they “can be taken a second time” but no courses are marked. These changes need to be made.
* Move language about “any 3000-4000 level film-based course taught in any other discipline” to “NOTES”
* The B.A. Program change will need to reflect LING courses when those changes go through. Use B.A. Program information from LING proposal (that will go into Fall 2017 catalogue) needs to be included in this proposal.

The FILM proposals approved unanimously on first reading.

1.  English B.A. - Change to Program Name, Requirements, or Policies v3.0 [Larrie Dudenhoeffer]

2.  Film Studies Minor - Change to Program Name, Requirements, or Policies v3.0 [Larrie Dudenhoeffer]

3.  FILM - 3200 - Film History I - Change in Existing Course v3.0 [Larrie Dudenhoeffer]

4.  FILM - 3210 - Film History II - Change in Existing Course v3.0 [Larrie Dudenhoeffer]

5.  FILM - 3215 - Film History III - New Course v3.0 [Larrie Dudenhoeffer]

6.  FILM - 3220 - Topics in American Cinema - Change in Existing Course v3.0 [Larrie Dudenhoeffer]

7.  FILM - 3230 - Topics in World Cinema - New Course v3.0 [Larrie Dudenhoeffer]

8.  FILM - 3240 - Film Genres and Movements - New Course v3.0 [Larrie Dudenhoeffer]

9.  FILM - 3250 - Film Authors - New Course v3.0 [Larrie Dudenhoeffer]

10.  FILM - 4200 - Theory-Based Studies in Film - Change in Existing Course v3.0 [Larrie Dudenhoeffer]

**IV.  Election of Chair for 2017-2018**

Everyone agrees that we greatly appreciate David Shock, who was elected to serve another term as chair in AY 2017-2018.

**V.  Adoption of Schedule for 2017-2018**:

The first meeting of Fall 2017 will most likely be Tuesday 8/22 at 12:30 (the second week of classes)

**VI.  Adjourn**

The meeting was adjourned at 1:42pm.