**CHSS Curriculum Committee Minutes of January 24, 2017 Meeting**

In Attendance:

☒ Rebecca Hill (ISD)

☒ Matthew Mitchelson (GEOG/ANTH)

☐ Ashley Shelden (ENGL)

☒ Pauline Howes (COMM)

☒ Kathryn Negrelli (FL)

☒ David Shock (POLS/IA)

☒ Michael Lahey (DWMA)

☒ Ryan Ronnenberg (HIST/PHIL)

☒ Linda Treiber (SOC/CJ)

☒ Chien-pin Li (Dean’s Office)

☒ Christopher Randall (PSYC)

Absent: Ashley Shelden (ENGL) - excused Guests: Bryan McGovern (HIST) Meeting Secretary: Christopher K. Randall (PSYC)

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The meeting was called to order at 12:32 PM by Committee Chair David Shock

I. Approval of Minutes from 10 Jan. 2017 Meeting (minutes taken by Pauline Howes) -&- Jan. 13-19, 2017 email vote (minutes by David Shock)

- The minutes from both the meeting & email vote were approved as presented.

II. Old Business [Second readings]

- None.

III. New Business [First readings]

A. HIST/PHIL

HIED program change:

1. History Education B.S. - Change to Program Name, Requirements, or Policies v3.0 [Bryan McGovern]

Discussion:

- The course changes addressed on this agenda need to be included in this proposal, as they do impact the HIED B.S. program.

Action:

- A motion to approve the HIED B.S. proposal (with noted revisions) on 1st reading was made and seconded. Motion passed.

- A motion to waive the 2nd reading and approve the HIED B.S. proposal (with noted revisions) was made and seconded. Motion passed.

HIED course package:

2. HIED - 4650 - Yearlong Clinical Experience I - Change in Existing Course v3.0 [Bryan McGovern]

3. HIED - 4660 - Yearlong Clinical Experience II - Change in Existing Course v3.0 [Bryan McGovern]

Discussion:

- Proposals present changes to course descriptions & prerequisites, as mandated by education standards / requirements;

- HIST 4470 (potential new course) proposal is stalled; / still being negotiated;

- HIST 4460 proposal replaces ITEC prereq with (unavailable) HIST 4770 and needs to be changed in the current proposal;

- HIST 4460 proposal does not appear to include a revised description;

- Proposal indicates a summer 2017 implementation, but that it likely too early given required approval process and accompanying timeline approval timeline;

- Committee discussed the upcoming UPCC deadlines for curriculum proposals.

Action:

- A motion to approve HIED course package (with noted revisions) on 1st reading was made and seconded. Motion passed.

- A motion to waive the 2nd reading and approve the HIED course package (with noted revisions) was made and seconded. Motion passed.

HIST course proposal(s) package:

4. HIST - 6700 - Technology for Historians and History Educators - New Course v3.0 [Tom Okie]

Discussion:

- This proposal needs to be accompanied by the appropriate program change form;

- Course description needs revision - present tense only, not future tense;

- Syllabus and proposal should match (description);

- Some required syllabus policies are missing.

Action:

- A motion to approve HIST 6700 on 1st reading (with revisions) was made and seconded. Motion passed.

IV. Announcements

- David Shock reminded committee of and briefly reviewed the recent email he forwarded with UPCC Curriculum Committee Training and Resource Rubric.

The meeting was adjourned at 12:57 PM