**HSS Curriculum Committee (HSSCC)**

**Minutes 6 September 2016**

**Location: SO 3020**

**In Attendance:**

|  |  |  |
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| [x]  Amy Donahue (HIST/PHIL) | [x]  Jeongyi Lee (FL) | [x]  Ashley Sheldon (ENGL) |
| [x]  Rebecca Hill (ISD) | [x]  Chien-pin Li (Dean’s Office) | [x]  David Shock (POLS/IA) |
| [x]  Pauline Howes (COMM) | [x]  Matthew Mitchelson (GEOG/ANTH) | [x]  Linda Treiber (SOC/CJ) |
| [x]  Michael Lahey (DWMA) | [ ]  Kathryn Negrelli (FL) |  |
|  | [ ]  Christopher Randall (PSYC) (excused) |  |

**Guest:** David Johnson (ENGL)

The meeting was called to order by Linda Treiber at 12:35 p.m.

**I. Approval of minutes from 23 August 2016 meeting:**

A motion to approve the minutes was made and seconded, and subsequently passed by voice vote of the committee.

**II. Election of New Chair**

David Shock (POLS/IA) said he would serve as chair of the committee for 2016-17 and was nominated to succeed Linda Treiber (SOC/CJ). The nomination was seconded and approved by voice vote of the committee. David assumed the chair role for the remainder of the meeting.

**III. Old Business**

**English Department** – The following proposals, presented by David Johnson on August 23, were approved on second reading by voice vote of the committee:

### English B.A. (change to program name, requirements, or policies)

### English Education B.S. (change to program name, requirements, or policies)

1. Language and Literary Studies Minor (change to program name, requirements, or policies)
2. LING - 3055 - Politics and Language (new course)
3. LING - 3025 - Linguistics for Education (new course)
4. LING - 3030 - Studies in Grammar and Linguistics (change in existing course)
5. LING - 3035 - Introduction to Language and Linguistics (change in existing course)
6. LING - 3040 - History of the English Language (change in existing course)
7. LING - 3045 - Grammar of Contemporary American English (new course)
8. Minor in Linguistics (new minor /certificate program)
* Question regarding missing syllabi for some proposals was addressed: proposals for prefix change only do not require submission of course syllabi.

**V. New Business**

English Department

1. LING - 3020 - Linguistics and Literature (new course)
2. LING - 3050 - Sociolinguistics (new course)
* These two proposals, not available to the committee in Curriculog for the August 23 meeting, were presented by David Johnson. They needed and received department chair approval through Curriculog.

A question was raised about whether the list of Prerequisite courses needed to have “or” between each course. David Johnson explained that a similar listing in the catalog does not include “or.” Motion to approve LING - 3020 and LING - 3050, as presented, on first reading was seconded and approved by voice vote. Motion to waive second reading was seconded and approved by voice vote of the committee.

* Other Discussion Topics
	+ Committee opted to rotate “minutes taking” to members, rather than having one person serve as “secretary” to record all meeting notes.
	+ Committee discussed options for handling agenda items that are not addressed within the scheduled 12:30 a.m.- 1:45 p.m. meeting time. Suggestions included holding an online meeting (review, comment and vote on Curriculog), which was done twice last year, and scheduling an additional meeting. Committee will consider options, as needed.
	+ Committee had general discussion on how to handle a tie vote. Robert’s Rules of Order was followed in a tie vote situation last year. Linda said that she could find no by-laws for the committee and suggested that Procedures section on website be updated.
	+ Committee voted to continue meeting in SOC 3020, unless room unavailable for meetings.

The meeting adjourned at approximately 1 p.m.

Respectfully Submitted, Polly Howes