**CHSS Curriculum Committee Meeting**

**Minutes: 101/27/15**

**In Attendance:**, Griselda Thomas (ISD), Nicole Martin (PSYC), Carolyn Carlson- (COMM), Michelle Devereaux (ENGL), Gail Markle (SCJ), Chien-Pin Li (Ex. Officio), Sarasij Majumder (GEOG/ANTH), Kim Haimes-Korn (DWMA-Digital Writing and Media Arts), Charity Butcher (POLS).

**Guests:** Amber Hutchins (COM),

**Minutes by**: Bill Griffin (DFL)

Charity Butcher called the meeting to order at 12:30pm.

Committee reviewed the Minutes from the 1/13/2015 meeting. Minutes approved.

**OLD BUSINESS**

Charity Butcher opened discussion on whether or not to require departments to include text in the course titles of proposed new courses that the course is specifically a part of their department’s offerings. For example, should course titles include the department’s/discipline’s name: “Research Topics in Psychology” “...in Communication,” “...in Political Science,” etc. Questions were raised and discussed regarding a number of potential issues, including (1) possible need to change all old course titles (probably an unrealistic option), and (2) does the discussion need to go beyond course titles to include course descriptions?

After discussion the motion was made as follows:

“The CHSS Curriculum Committee proposes that the Committee keep the current policy which is that the Committee will not provide instructions to departments regarding how to name their courses unless there is a conflict at the department level after discussions with all parties involved. Thus, potential titles may conflict initially within the CHSS and those conflicts should be resolved at the department level.”

The motion was seconded and approved unanimously.

**Approval of courses on the January 27 Agenda**

**Crisis Preparedness Minor**

Approved unanimously on 2nd reading

**CRJU 3398**

Approved unanimously on 2nd reading

**GWST 3070**

Approved unanimously with changes on 2nd reading

**ISD 3333 & ISD 3334**

Approved unanimously with changes on 2nd reading

**PR 4210 & PR 3380 & PR 3385**

Approved unanimously on 2nd reading

**PR 4405**

Approved unanimously with changes on 2nd reading

**PR 4605**

Approved unanimously with changes on 1st reading

Approved unanimously to waive 2nd reading

**PR Minor**

Approved unanimously with changes on 1st reading

Approved unanimously to waive 2nd reading

**Public Administration, MPA**

Approved unanimously with changes on 1st reading

Approved unanimously to waive 2nd reading

**Public Relations** **Major**: has already been approved by BOR

**NEW BUSINESS**

**Approval of courses on the January 27 Agenda**

**SOCI 2210**

Approved unanimously on 1st reading

Approved unanimously to waive 2nd reading

**SOCI 3300**

Approved unanimously on 1st reading

Approved unanimously to waive 2nd reading

**SOCI 3305**

Approved unanimously on 1st reading

Approved unanimously to waive 2nd reading

**SOCI 4410 & SOCI 4420**

Approved unanimously on 1st reading

Approved unanimously to waive 2nd reading

**Bachelor of Science in Sociology**

Approved unanimously on 1st reading

Approved unanimously to waive 2nd reading

**Final announcements**

Charity Bucher announced that the deadline has passed for submission of items to the UPCC for their 29 January meeting. Courses not approved at this UPCC meeting will not be included in the 2015 KSU Catalogs. Special permission has been given to the PR faculty to submit their proposals late in order to meet deadlines for inclusion of the courses in the 2015 Catalog.

**Meeting adjourned at 1:45 pm**