**Minutes HSSCC**

**March 20, 2012**

**SO 5012**

**Members Present:** Charity Butcher (POLS), Rebecca Hill (ISD), Jaime Cruz-Ortiz (FL), Jennifer Dail (ENG), Audrey Allison (COM), Brandon Lundy (GEOG/ANTH), Jeff Helms (PSYC), Thierry Leger (Ex-Officio), Bryan McGovern, chair (HIST), Linda Treiber, (SOC/CJ).

**Guests:** Charles M. Mayo (MA in Integrated Global Communication), Joshua Azriel (COM), Barbara Gainey (COM), Rose Procter (INCM), Darina Lepadatu (INCM).

**Call to Order:** Meeting was called to order by chair, Bryan McGovern, at 12:35 pm.

**Minutes:** Minutes from the February 28, 2012 meeting were approved with minor changes.Minutes from the February 14, 2012 meeting were also approved at this time with minor changes.

Jeff Helms suggested that we keep and archive of proposals to help those taking minutes and to have a record of these that is easily accessible.

There was no old business.

**New Business**

**Communication**

Josh Azriel: Changes in Several COM courses

Proposed changes included moving from the COM designation to the new prefix Journalism and Citizen Media (JCM). The newly designated courses will be part of the proposed new major in this area. Members also reviewed the proposed major as part of the package. Discussion included how the new major was formerly a concentration within the COM major. Courses will not be cross listed as both COM/JCM, but will have the new designation JCM. Some courses will be changed in designation only, while others might have prerequisite changes.

COM 3330 will be JCM 3330

COM 3340 will be JCM 3340

COM 3360 will be JCM 3360

COM 4300 will be JCM 4300

COM 4410 will be JCM 4410

COM 4420 will be JCM 4420

COM 4445 will be JCM 4445

COM 4450 will be JCM 4450

COM 4470 will be JCM 4470

COM 4488 will be JCM 4488

Also proposed was a new course, JCM 3398, an internship course in Journalism and Citizen Media. Discussion centered on the number of credit hours available in the course. As the course had variable credit hours, it was discussed as to whether or not these needed to be in multiples of 3 or could someone, for instance, take a class that was 4 credit hours. There was already a provision that the course may be repeated upon approval. The COM representatives preferred to keep the hours in multiples of 3.

Members also noted that there may be problems with verb tense in the course descriptions. Committee members asked for clarification of verbiage and for a clearer explanation of process and to eliminate repetitions in the course description.

Other changes suggested by the HSSCC committee included: clarification of proposed effective date, a request to list credit hours as 3-0-3, and those new course proposals include syllabi.

First readings of the COM/JCM changes with suggested changes passed by unanimous voice vote.

Barbara Gainey: Public Relations Major Proposal

Barbara explained that Public Relations (PR) is a popular and growing field with a promising job market. It is currently the largest concentration in the COM major. As a new major, PR would have within it several concentrations. The new degree in Public Relations proposal was presented and reviewed by committee.

The COM 3335 course will be changed to PR 3335.

Also added was an internship course, PR 3398.

Changes requested by committee included syllabus for new course and to check verb tense on course descriptions.

Motions to approve first readings of the COM/PR proposals with changes passed unanimously by voice vote.

Charles Mayo: Graduate Courses in Integrated Global Communication.

 Proposed charges to the summer international experience were discussed. These options were to be added so that students might choose from among the KSU study abroad courses offered by KSU faculty as one option for the Summer International Experience (SIE). The changes are requested to offer a broader spectrum for students reflecting diverse backgrounds.

A new course proposal for COM 7700 Integrated Global Communication Directed Study was presented.

A title change to the COM 7730 course was proposed.

A new course COM 7720 Integrated Global Communication Study Abroad was presented.

 The HSSCC committee asked for syllabi to be included on new courses. It was also suggested to look at the course descriptions and word limits.

Motions to approve the first readings of the Integrated Global Communication with suggested changes items passed unanimously by voice vote.

**International Conflict Management**

Darina Lepadatu/ Rose Procter, INCM

Four 1 credit hour graduate courses were presented:

INCM 9609

INCM 9611

INCM 9610

INCM 9613

According to INCM representatives, the new courses add flexibility and address professional needs. These are short courses, some taught over a weekend period.

Committee members asked for a letter grade scale on syllabi and to condense length of course description, if possible, although it was noted that word limits are not currently required for graduate course descriptions.

Discussion included the possibility that the Special Topics grant writing course, PRWR 7900, which is one semester long, 3 credits was being duplicated by the proposed INCM 9611 course. Members inquired if the 1 credit hour is an accurate representation of the investment in time for the course. Representatives from Ph.D. in ICM maintained that 1 hour credit was appropriate and that there was minimal duplication with the PRWR 7900. Also discussed were title changes for the INCM 9611course with “Grant Writing and Proposal Development in ICM” as a possible option.

INCM proposals with minor changes passed first reading by a unanimous voice vote.

Meeting adjourned at 1:37 pm.

Minutes respectfully submitted by Linda Treiber (SOC/CJ).