Making the Most of your Tutoring Session

Be a diligent student
- Attend class every time for the whole time
- Take careful notes
- Keep up with your assignments

Seek help early & often
- Make it a habit: talk with a tutor every week
- Prepare for assignments early
- See a tutor well before a due date

Come prepared
- Identify your goals: be able to explain what you need to work on
- Bring your notes
- Bring all instructions and rubrics
- Bring your completed work and seek feedback

Be focused
- Prepare questions that you need answered
- Manage your time: focus on what is essential right now
- Follow up by studying what you worked on and planning future sessions

Be positive. | Be willing to work. | Be willing to try, even if it’s a struggle.
The Tutor’s Code of Conduct:

You can expect your tutor to…

• explain concepts that you are struggling with
• practice with you for oral and written assignments
• use different methods and examples to help you understand
• help you identify patterns in your speaking and writing to help them improve
• share study strategies based on experience and training
• believe that your work must be your own, reflecting your particular ability and effort
• give positive reinforcement
• help you feel more confident in your own abilities
• keep records of each session to inform future sessions
• maintain confidentiality in your relationship
• promote student independence so they can learn how to help themselves

Your tutor will never…

• do assignments for you
• simply edit you work (vs. helping them see areas where they can improve)
• grade assignments or discuss assigned grades
• discuss your progress with other students or with faculty
• discourage you or undermine your confidence