**HSS Curriculum Committee (HSSCC)**

**Minutes 22 March 2016**

**Location: SO 3020**

**Minutes Taker: Matthew Mitchelson**

**In attendance:**

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| Katarina Gephardt (ENGL) | Christopher Randall (PSYC) | Matt Mitchelson (GEOG/ANTH) |
| Kim Haimes-Korn (DWMA) | Chris Pallas (POLS/IA) – | Ryan Ronnenberg (HIST) |
| Polly Howes (COMM) |  | Linda Treiber (SOC/CJ), Chair |
| Chien-pin Li (Dean’s Office) | Federica Santini (FL)\* | Griselda Thomas (ISD) |

Also in attendance as presenters/guests: Alan Lebaron (ISD and LALS proposal); (Evelina Sterling, Jennifer McMahon-Howard, and Sam Abaidoo (SOC/CJ and Sociology MS proposal); Pete Rorabaugh and Terry Carter (DWMA and CDD proposal); and \*Bill Griffin (representing Foreign Languages in place of Federica Santini)

The meeting was called to order by Dr. Treiber at 12:33 p.m.

**Approval of Minutes from 8 March 2016 Meeting**

**The minutes were approved.**

**OLD BUSINESS**

There was no old or unresolved business from the 8 March 2016 meeting.

**NEW BUSINESS**

**Interdisciplinary Studies Department**

1. Latin American/Latino Studies Minor (Change to Program Name, Requirements, or Policies (first reading)) Alan Lebaron represented the proposal as interim chair of the updated minor, which is viewed as a first step towards the potential establishment of a new degree program (timeline unspecified). The new curriculum for the LALS minor includes no new classes and no changes to existing degree programs. The curriculum has been restructured and the number of potential courses has been expanded. Linda Treiber suggested that they might want to fill out some of the blanks on the form more fully and that she would make the edits if they were sent to her. Griselda Thomas moved to approve the proposal on first reading; Polly Howes seconded the motion. The proposal passed on first reading with unanimous support. Christopher Pallas moved to waive the second reading; Polly Howes seconded the motion. The second reading of this proposal was waived with unanimous support.

Department of Sociology and Criminal Justice

1. CRJU - 2105 - Social Issues: Perspectives in Criminal Justice (Course Discontinuation (first reading)). Linda Treiber explained that the course was being discontinued due to its elimination from the General Education curriculum, and that the course’s discontinuation would not impact additional degree programs at KSU. Chris Randall moved to pass the proposal; Christopher Pallas seconded the motion. The proposal to discontinue CRJU 2105 passed on first reading with unanimous support. Chris Randall moved to waive the second reading; Polly Howes seconded the motion. The proposal to waive the second reading was unanimously supported.
2. Sociology, MS (New Degree/Major Program (first reading)) – Sam Abaidoo presented the new fully online MS in Sociology as the result of a multi-year developmental process. The new program was presented as timely in terms of the job market, and pedagogically unique in its focus on medical sociology. Chris Randall and Jennifer McMahon-Howard discussed the convenience of adding/introducing future course numberings; no problems were identified in the proposed curriculum. Kim Haimes-Korn and Jennifer McMahon-Howard discussed the ways in which the proposed curriculum differs from an MSW program; no problems of substantive overlap were identified. Evelina Sterling presented the results of an informal survey of relevant job postings and how prospective graduates of the proposed degree program would be suitable candidates for the positions posted. Christopher Pallas asked for clarification on how the new MS program would impact resource needs at the department- and college-levels. Sam Abaidoo explained that the department was requesting full-time faculty lines in order to give the department the flexibility to cover the new program’s course demands without sacrificing extant course coverage. Chien-Pin Li explained that the pool of money from online revenues may be applied to positions such as those described by Sam Abaidoo. He explained further that the Dean’s office is working to determine what should be prioritized (e.g., General Education course instruction or graduate-level course instruction) with those funds; and, how to justify a given number of lines without guarantees of future revenues. Christopher Pallas asked what the department intends to do if it does not receive additional faculty lines. Linda Treiber explained that this was a departmental priority and that the department would hire the necessary course instruction however it could. Chien-Pin Li and Sam Abaidoo discussed the number of lines needed at this time. Chris Randall asked about the relationship between how the degree would be transcripted and its curricular focus on medical sociology. Linda Treiber and Jennifer McMahon-Howard explained that the program is designed with enough breadth to enable general utility (e.g., graduates might teach sociology at a community college) with specifically marketable skills (e.g., data-driven analysis and program assessment/evaluation). Griselda Thomas moved to approve the proposal and attendant courses (3-15 below); Matthew Mitchelson seconded the motion. The proposal passed with unanimous approval on first reading. Linda Treiber advised that the proposal’s second reading would be part of the next meeting’s agenda. Polly Howes, Sam Abaidoo, and Chien-Pin Li discussed the proposal’s procedural future with the GPCC.
3. SOCI - 7700 - Proseminar in Sociology (New Course (approved on first reading-see above))
4. SOCI - 7701 - Sociological Theory (New Course (approved on first reading-see above))
5. SOCI - 7702 - Sociological Research Methods (New Course (approved on first reading-see above))
6. SOCI - 7703 - Data Analysis (New Course (approved on first reading-see above))
7. SOCI - 7704 - Sociological Evaluation Methods and Policy (New Course (approved on first reading-see above))
8. SOCI - 7705 - Social Diversity (New Course (approved on first reading-see above))
9. SOCI - 7706 - Medical Sociology: Health, Illness, and Medicine (New Course (approved on first reading-see above))
10. SOCI - 7707 - Multicultural Health (New Course (approved on first reading-see above))
11. SOCI - 7708 - Drugs, Addiction, and Society (New Course (approved on first reading-see above))
12. SOCI - 7950 - Directed Study (New Course (approved on first reading-see above))
13. SOCI - 7790 - Special Topics in Sociology (New Course (approved on first reading-see above))
14. SOCI - 7998 – Practicum (New Course (approved on first reading-see above))
15. SOCI - 8000 – Thesis (New Course (approved on first reading-see above))

**Committee Discussion**

1. Next Steps for CDD Proposal – Linda Treiber explained that the UPCC had returned the CDD proposal to the CHSSCC for reconsideration. Linda Treiber solicited feedback from committee members and guests. Terry Carter requested it be noted that: Kim Haimes-Korn requested specific feedback at the curricular level; and, that the UPCC charged the CHSSCC to formalize its policy on split votes, as was the case with the CDD proposal on second reading. There was much discussion. The committee’s consensus is reflected in the following:   
   Christopher Pallas moved that the CHSSCC recommend to the Dean's office the establishment of a working group to generate curricula for the CHSSCC's consideration.   The group should be composed of an equal number of members from the English Department and DWMA; CHSSCC members from English and DWMA should serve, in addition to either 2 or 3 additional members from each department (a group of 6 is preferred).  That group is advised to collaborate with an independent mediator (to be assigned or approved by the Dean's office) in developing a mutually agreed upon curriculum for the CHSSCC's consideration.  In the event that a mutually agreed upon curriculum is not developed, the process should generate two curricula for the CHSSCC's consideration.  Whether the process generates one or two proposed curricula, these proposals should be under the CHSSCC's consideration not later than one week prior to that committee's final meeting (currently scheduled for April 28).

In response to queries from DWMA, the committee stipulated that the purpose of the working group was to discuss the question of the CDD curriculum.  The committee noted that the CDD major has already been approved by the BOR and that staffing decisions were the purview of the Dean’s office, not the CHSSCC.

Ryan Ronnenberg seconded the motion, which passed with unanimous support.

The meeting was adjourned at 1:50 p.m.