**HSS Curriculum Committee (HSSCC)**

**Minutes 20 October 2015**

**Location: SO 3020**

**In attendance:**

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| Katarina Gephardt (ENGL) | Christopher Randall (PSYC) | Teresa Raczek (GEOG/ANTH) |
| Kim Haines-Korn (DWMA) | Chris Pallas (POLS/IA) | Ryan Ronnenberg (HIST) |
| Pauline Howes (COMM) | Chris Palmer (ENGL) | Linda Treiber (SOC/CJ), Chair |
| Chien-pin Li (Dean’s Office) | Federica Santini (FL) | Griselda Thomas (ISD) |

Also in attendance as presenters/guests: Dr. Michael Lahey (DWMA), Dr. Buddy Mayo (Director, COMM), Dr. Bill Rice (Chair, ENGL), Dr. Herbert Smith (DWMA)

The meeting was called to order by Dr. Treiber at 12:30 PM.

**Approval of minutes from previous meeting (6 October 2015):**

A motion to approve the minutes was made and seconded. The motion to approve was passed by voice vote of the full committee.

**Old Business:**

School of Communication & Media: Course changes for COM 7200, COM 7800, and COM 7900; program change to MAIGC (Dr. Mayo). Dr. Mayo highlighted changes to specific courses and the reasons underlying such changes, including changes to COM 7200 and 7900, and discontinuation of COM 7800. No questions about the specific courses were raised. Then, Dr. Mayo presented the change to the Integrated Global Communication, MA (MAIGC), which derives from the proposed course changes. Following some discussion, the committee adjusted the required hours to 30. A motion to approve on second reading was made, seconded, and accepted unanimously by the committee.

Department of Geography and Anthropology: New course proposal for ANTH 3375, Engaged Archaeology, and program change to the Anthropology B.S. (Dr. Raczek). Dr. Raczek presented the updated proposals, including items requested by HSSCC and some additional changes to the B.S. Associate Dean Li noted that these proposed, additional changes already appear on the Registrar’s website, and also suggested an edit to the curriculum schema. The committee asked Dr. Raczek to make the edit and check whether the additional changes are needed. A motion to approve on second reading, with required changes, was made, seconded, and accepted unanimously by the committee.

**New Business:**

Department of Digital Writing and Media Arts: B.S. in Technical Communication and B.S. in Interactive Design, Proposal Packages (Drs. Haimes-Korn, Lahey, and Smith). Dr. Kim Haimes-Korn briefly introduced the proposals and explained that Dr. Michael Lahey would present the DWMA and ID proposals, while Dr. Herbert Smith would present the TCOM proposals. The committee agreed to discuss the two program proposals, including 38 new course proposals, globally. During the discussion that followed the presentation, Dr. Gephardt reported from the Department of English, noting that some of the course proposals submitted by the DWMA Department refer to the Writing and New Media Program, which has not been approved and its prospective content is viewed as a matter of concern because it overlaps with the work of the English Department. As reported by Dr. Gephardt, faculty members in the Department of English ask that all three programs are proposed together as a package, or at least that the references to the Writing and New Media Program are removed from the current proposals. Dr. Rice, Chair of English, confirmed, also remarking on concerns about lack of resources (12 TT faculty are proposing 3 undergraduate programs). Dr. Rice asked for no proposals to be evaluated at the HSSCC level until all are ready and submitted, in order for HSSCC members to have an all-encompassing idea of the resources that the three proposals will require. Dr. Haimes-Korn reported that the Dean’s Office asked her department to submit the present program proposals. The point was addressed as to whether lack of resources in one department should be a reason to shut down proposals from other departments. Associate Dean Li summarized the workings of the Disentanglement Committee, confirmed that the courses are needed to support the two existing programs, and remarked that the Dean has stated that the issue of faculty lines will be addressed by the Dean’s Office and not within the HSSCC. Dr. Li added that the three programs (two proposed and one being worked upon) have been already offered by the department with the current staffing, and suggested removing any references to the third degree program (specifically in regards to the first sentence of the course description of DWMA 4800, which currently lists all three degree names). After considering Dr. Li’s explanation, the decision was made on the part of the HSSCC members to continue with the presentation and discussion of the proposals. Dr. Li offered suggestions for additional, specific edits, including moving pre-requisites to the correct Curriculog category and changing the number for DWMA 4400 because the number 4400 designates directed study courses. Dr. Li also raised a question about the 3.0 GPA requirement (agreement was reached about removing the GPA requirement). Edits to sample syllabi were also suggested and discussed. A motion to approve the ID and DWMA proposals on first reading, with required changes, was made, seconded, and accepted by the committee with one abstention. These include the BS in Technical Communication and the BS in Interactive Design.

**Meeting adjourned**

The meeting was adjourned at 1:45 PM. The other items on the agenda, including the remaining Digital Writing and Media Arts proposals, will be discussed during next meeting, which will be held in two weeks at the same time and location.

**Minutes submitted by F. Santini**