**CHSS Curriculum Committee**

**MEETING MINUTES**

**April 3, 2012**

**SO 1020A/B @ 12:30 pm – 2:00 pm**

**CHSS Curriculum Committee Members Present:**

Thierry Léger, ex-officio (Dean’s Office), Jeff Helms, Acting Chair (PSYC), Brandon Lundy (GA), Charity Butcher (POLS), Jaime Cruz-Ortiz (DFL), Audrey Allison (COM), Jennifer Dail (ENG), Rebecca Hill (ISD)

**Absent:** Bryan McGovern, Chair (HIST/PHIL), Linda Treiber (SCJ),

**Guests:**

Joshua Azriel (JCM/COM), Charles M. Mayo (MA in Integrated Global Communication), Barbara Gainey (PR/COM), Rose Procter (INCM), Susan Rouse (PHIL), Beth Giddens (ENG, MAPW, ISD), Karim Ismaili (Dean’s Office)

**Call to Order:** Acting Chair Jeff Helms called the meeting to order at 12:35 pm.

**Approval of Minutes from 3-20-2012**

Dail motioned to approve.

Butcher seconded.

**Minutes:** Minutes from the March 20, 2012 meeting were approved.

**Old Business:**

**Communication**

1. JCM 3330 Change in Course (Azriel)
2. JCM 3340 Change in Course (Azriel)
3. JCM 3360 Change in Course (Azriel)
4. JCM 3398 Course Proposal (Azriel)
5. JCM 4300 Change in Course (Azriel)
6. JCM 4410 Change in Course (Azriel)
7. JCM 4420 Change in Course (Azriel)
8. JCM 4445 Change in Course (Azriel)
9. JCM 4450 Change in Course (Azriel)
10. JCM 4470 Change in Course (Azriel)
11. JCM 4488 Change in Course (Azriel)
12. JCM B.S. Proposal (Azriel)
* All previous suggested changes were made on the JCM documents presented by Joshua Azriel.
* Syllabus for JCM 3398 was added.
* No additional changes requested.
* Dail moved to approve all JCM documents upon second reading.
* Butcher seconded the motion.
* All approved.
1. PR 3335 Change in Course (Gainey)
2. PR 3350 Change in Course (Gainey)
3. PR 3355 Change in Course (Gainey)
4. PR 3398 Course Proposal (Gainey)
5. PR 3429 Change in Course (Gainey)
6. PR 4405 Change in Course (Gainey)
7. PR 4415 Change in Course (Gainey)
8. PR 4460 Change in Course (Gainey)
9. PR 4495 Change in Course (Gainey)
10. PR B.S. Proposal (Gainey)
* All previous suggested changes were made on the PR documents presented by Barbara Gainey.
* Syllabus for PR 3398 was added.
* No additional changes requested.
* Cruz-Ortiz moved to approve all PR documents upon second reading.
* Butcher seconded the motion.
* All approved.
1. COM 7700 Course Proposal (Mayo)
2. COM 7720 Course Proposal (Mayo)
3. COM 7730 Change in Course (Mayo)
* All previous suggested changes were made on the COM documents presented by Charles Mayo.
* Syllabi for COM 7700 and 720 were added.
* One additional change was requested.
	+ Change “Effective Date” to “Summer 2012” for all three proposals
* Butcher moved to approve all COM documents with changes upon second reading.
* Dail seconded the motion.
* All approved.

**Ph.D. INCM**

1. INCM 9609 Course Proposal (Procter)
2. INCM 9610 Course Proposal (Procter)
3. INCM 9611 Course Proposal (Procter)
4. INCM 9613 Course Proposal (Procter)
* All previous suggested changes were made on the INCM documents presented by Rose Procter.
	+ Floor was opened for further discussion about INCM 9611, Proposal Development for INCM.
		- Beth Giddens noted that this course will not conflict with the 3-credit MAPW course in Grant and Proposal Writing (to be proposed to the CHSSCC in the Fall 2012), which has been taught once as PRWR 7550 and twice as a Special Topics (7900) because the proposed INCM 9611 is one-credit hour and it will be excusive to the Ph.D. program.
			* A collaborative agreement was reached between INCM, Associate Dean Karim Ismaili, and representatives of MAPW (Jim Elledge, Director of the MAPW Program and Beth Giddens) to ensure that the proposal does not overlap with the soon-to-be-proposed MAPW course in Grant and Proposal Writing.
		- The course title, “Proposal Development for INCM” may be confusing to students who are also required to take a one-credit Dissertation Colloquium at which time they are required to develop a dissertation proposal.
			* It was suggested by the committee the title be reconsidered at a later date.
* Lundy moved to approve all INCM documents upon second reading.
* Butcher seconded the motion.
* All approved.

**New Business:**

**History and Philosophy**

1. PHIL Change in Degree Requirements (Rouse)
* Suggested change.
	+ Change “Effective Date” to “Fall 2012”
* Butcher moved to approve PHIL Change in Degree Requirements with suggested change upon first reading.
* Dail seconded the motion.
* All approved.
1. PHIL Change in Minor Requirements (Rouse)
* Suggested changes.
	+ Change “Effective Date” to “Fall 2012”
	+ Change “To earn a minor in philosophy, students must complete fifteen (15) semester hours of upper-division course work, including two (2) of the following courses” to “To earn a minor in philosophy, students must complete fifteen (15) semester hours of philosophy upper-division course work, including nine (9) semester hours of philosophy upper-division electives and two (2) of the following courses”
* Butcher moved to approve PHIL Change in Minor Requirements with suggested change upon first reading.
* Dail seconded the motion.
* All approved.

Butcher moved to adjourn.

Cruz-Ortiz seconded.

All approved.

Respectfully submitted,

Brandon D. Lundy

Geography and Anthropology